



## **CONSULATE GENERAL OF THE FEDERAL REPUBLIC OF GERMANY**

92-A/7, Block-V, Clifton, Karachi.

TEL: 021-5873782 -3, 5870234 FAX: 021-5874009, 5821597

Website: [www.karachi.diplo.de](http://www.karachi.diplo.de)

EMBASSY OF THE F. R. OF GERMANY

Ramna 5, Diplomatic Enclave, Islamabad -44000.

TEL: 051-2279430 - 35, Visa: 051-2279441 FAX: Visa: 051-2278917 / 2279436

E-mail: [pregrem@isb.paknet.com.pk](mailto:pregrem@isb.paknet.com.pk)

Website: [www.islamabad.diplo.de](http://www.islamabad.diplo.de)

### Tourist Visa Requirements:

- ? Two application forms, completed and signed by applicant (including statement and undertaking)
- ? Working and leave certificate
- ? 3 recent passport size photographs (white background-non glossy paper)
- ? Bank Statement of the last 3 months (Personal)
- ? Proof of income (salary certificate)
- ? AIG Insurance
- ? Proof of sufficient financial means for the planned stay (travellers cheques,cash,credit cards)
- ? Confirmed hotel reservation.
- ? Ticket/ Flight reservations (booking slip)
- ? Copy of CNIC
- ? Previous passport(s), if any
- ? Visa Fee: Rs. 6500/-
- ? Service charges Rs. 500/-
- ? Personal Appearance- Not required for a passenger who has traveled within last 2 years minimum 2 times.
  - 1<sup>st</sup> time readable passport holders personal appearance required at the time of delivery for signing.
  - If are you applying in Islamabad, you are required to take an appointment. Also the application should be typed.

**Business Visa Requirements:**

- ? Two application forms, completed and signed by applicant (including statement and undertaking)
- ? Covering letter from the company in Pakistan
- ? Working certificate stating applicants position and duration of employment
- ? Proof of income (salary certificates)
- ? SPONSORSHIP:
  - a. Official invitation from the German partner, stating duration and purpose of visit **(one copy of the invitation has to be send directly to the Consulate ex Germany)** as well
  - b. Proof of business activities with the company in Germany
- ? 3 recent passport size photographs (white background-non glossy paper)
- ? Bank Statement of the last 6 months (Personal)
- ? Copies of NTN, Chamber's Certificate, Import Export License and Company Registration.
- ? AIG Insurance
- ? Proof of sufficient financial means for the planned stay (travellers cheques,cash,credit cards)
- ? Confirmed hotel reservation.
- ? Flight reservations
- ? Copy of CNIC
- ? Previous passport(s), if any
- ? Visa Fee: Rs. 6500/-
- ? Service charges Rs. 500/-
- ? Personal Appearance- Not required for a passenger who has traveled within last 2 years minimum 2 times.
  - 1<sup>st</sup> time readable passport holders personal appearance required at the time of delivery for signing.
  - If are you applying in Islamabad you are required to take an appointment. Also the application should be typed.

**Processing time: 15 to 20 working days for the approval of visa from the immigration.**

### Transit Visa Requirements:

- ? Ticket
- ? Must have a valid onward visa of destination
- ? Visa fee Rs. 6000/-
- ? Service charges Rs. 500/-

<b>TRAVELPAK</b>		<b>AIG</b> PAKISTAN	
<b>PREMIUM</b>			
Amount in PK			
Period / Geographic coverage	Premium	Schengen	Economy
One week	3,000	2,800	690
Two weeks	5,100	4,700	1,190
Three weeks	7,000	6,400	1,590
One month (30 days)	8,900	7,900	1,990
Every additional 30 days upto Max 180 days add	7,500*	6,400*	450*
Annual Multitrip	23,000	18,000	N/A
<b>Family Rate</b>			
One week	5,250	4,200	1,380
Two weeks	8,925	7,050	2,380
Three weeks	12,250	9,600	3,180
One month (30 days)	15,575	11,850	3,980

### Processing time: 4 to 5 working days.

Office Timings: (Monday to Friday) from 08:30 a.m. to 11:00 a.m.

Delivery Timings: (Monday to Friday) from 12:00 p.m. to 01:00 p.m.

### Note:

**Non-Residents of Sindh and Baluchistan have to file their visa application with the Embassy of the Federal Republic of Germany in Islamabad, Ramna 5, Diplomatic Enclave, Islamabad, Tel.: 0092-51-2279 430-35.**

**Visa Process is free for children below 6 years of age. (updated 26/10/07)**

Generalkonsulat  
der Bundesrepublik Deutschland June, 2007

Consulate General  
of the Federal Republic of Germany

FAIR requirements

**I. Requirements :**

1. Two application forms, completed and signed by applicant (including statement and undertaking)
2. Three recent passport-size photographs not older than six months
3. Passport, valid for at least three months beyond intended stay
4. Previous passport(s), if any
5. Photocopies of pages 1-4 of current passport and of all previous Schengen visas
6. Covering letter from the company of the applicant in Pakistan
7. Companies exhibiting their products: Proof of booking and payment of exhibition fees  
or
8. For visitors: Invitation letter by an official exhibitor or/ and proof of entry-card voucher.
9. Travel health insurance valid for the Schengen States and covering up to 30.000 € of medical expenses
10. Flight and hotel reservations (booking slip)
11. Proof of sufficient financial means for the planned stay (traveller cheques, cash, International credit cards)

**II. Please note:**

? Processing time is of minimum 10 **week**days

- All applicants have to appear personally, except frequent travellers for the last two (2) years.
- **Companies should send their employees in a group to apply for the visa.**
- Only **complete** applications are to be accepted.
- The Consulate might ask for additional documents if found necessary.
- Visa applications can be **submitted weeks ahead**. Dates of validity on the visa sticker will be according to the dates as per application, reservations and travel health insurance.
- **Long-term visas** can be issued only in **exceptional** cases.
- **Spouses** accompanying their partners on a business trip/ to a fair have to fulfill the requirements as for a **tourist**.

- **Original passports** can be **withdrawn** after submission of application for travels (except Schengen States) during the processing time.
- No other charges except the visa fee is applicable. *This requirement sheet is free of charge!!!!*
- Opening hours of the Visa section are: 8.30 a.m. to 11.00 a.m. for submission of applications (Mondays-Fridays); 12.00 p.m. to 13.00 p.m. for collection of passports (all working days).
- **Non-Residents** of Sindh and Baluchistan have to file their visa application with the Embassy of the Federal Republic of Germany in Islamabad, Ramna 5, Diplomatic Enclave, Islamabad, Tel.: 0092-51-2279 430-35.

Adresse: Post: Telefon: Telefax: Website: e-mail:

92-A/7, Block 5, Clifton POB 37 01, Clifton (0092-21) 587 02 34 (0092-21) 582 15 97

[www.karachi.diplo.de](http://www.karachi.diplo.de) [passvisa@go4b.net.pk](mailto:passvisa@go4b.net.pk)

Karachi, Pakistan Karachi, Pakistan 587 37 82-83

#### **REQUIRED INFORMATION FOR VISA PROCESSING:**

1. Marital Status
2. Parents Name
3. Spouse's Name, Date of Birth & Place of Birth
4. Home Address & Telephone No.
5. Cellular No.
6. Monthly Income
7. Date of Joining Employer / Start of Business